

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 1**

**Sht. No. 1868  
September 19, 2017**

**OFFICIAL MINUTES**

**Members Present:** Connie Hellwig, William Murphy, Carl Calarco, Nicole Klein, Roger Spell, Leonard Zlockie

**Members Absent:** Robert Van Wicklin

**Staff Present:** Robert Miller, Melissa Sawicki, Connie Poulin, Erich Ploetz, Aimee Kilby

**Staff Absent:** None

**Others Present:** Kellen Quigley (Salamanca Press), Sharon Turano (The Villager)

**Call to order of meeting**

President Hellwig called the regular meeting of September 19, 2017 of the Ellicottville Central School Board of Education to order at 7:02 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

Absent – Robert Van Wicklin

**Changes, Additions and Deletions to the Agenda**

**Additions:**

**15. New Business:**

b. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the old IWATSU phone system being declared obsolete. The Board gives permission for the system to be sold on Auctions International.

**16. Personnel:**

c. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club Advisors for the 2017-2018 school year: Diana Olson, Caitlin Keller, Katie Taylor, Katie Auge, James Przybyla, Sandra Tomblin, Katie Moore, and Shannon Palmatier.

d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club Substitute Advisors for the 2017-2018 school year: Scott Wilson, Kim Woodarek, Nick Smith, Colleen Bower, Leah Klahn, Tammy Peters, Danielle Norton, Mindy Stormer, Therese Pierce, Kelly McMahon and Marie Davis.

**17. Policy:**

a. First reading of policy: Combining of Sports on an Individual Basis.

**Public Comment**

None

**Approve Agenda**

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 19, 2017 Board of Education Meeting with additions.

**Yes – 6  
No – 0  
Carried**

**Presentations & Reports:**

Business Office (Aimee Kilby): Mrs. Kilby provided board members with handouts from the district's insurance companies: Utica National and Richardson & Stout. She stated that they had some recommendations for additional coverage in two areas, both of which were at a very minimal cost per year. She complimented both agencies and stated that they are very good to work with. She added that she is working on the ST3 and has received the preliminary external audit report. She stated that the auditors would be attending the October 3, 2017 board meeting to present the formal external audit for the 2016-2017 school year. Mrs. Kilby stated that overall she was happy with the preliminary audit report.

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 2**

**Sht. No. 1868  
September 19, 2017**

**Communications, Commendations:**

None

**Informational Items:**

None

**Superintendent's Report (Robert Miller):**

1. School year both busy and crazy, but in a good way. Great to have everyone back and looking forward to a successful school year.
2. A bus stop was changed for safety reasons. The Duck Loop stop will be new and Dave Pelton did a fantastic job changing the location and communicating with the State DOT regarding plowing and paving of the loop.
3. Athletic Committee met. Talked about a couple of different topics. One topic was the combining of sports on an individual basis. Later in the meeting the board will review the first draft of the policy. There will also be a regulation once the policy is approved. The committee also discussed Sports Boosters. Superintendent Miller will talk to the Sports Boosters regarding the submission of a financial report to the district each year.
4. Lacrosse Tournament: we are getting quite a few staff members to sign up to work. They will be payed directly through Rhino Lacrosse. There will be around 30 teams participating and playing on ECS fields and at the Town Park. Sports Boosters is running the concession stand.
5. Enrollment – seems to be holding steady around 650 students. Up around four students from last year. Official numbers will be recorded on BEDS Day (October 4, 2017).

**Principals Reports:**

**Elementary Principal/CSE-CPSE Chairperson (Connie Poulin):**

1. Principal's Challenge this year: Be a Friend
2. **Schedule Adjustments**

We made adjustments to the physical education schedule to allow us to split up some of the combined PE classes. Whenever we make these kinds of changes there is a "ripple" requiring adjustments to many schedules. Teachers have been fantastic adjusting and being flexible to allow for these updates. Many hands make light work, is the old saying that comes to mind. We all put our heads together to review possibilities. Also, AIS notices have been mailed to parents and services were scheduled and are underway.
3. **Annual Reading Celebration for 2017-2018**

In connection with Great Valley's Bicentennial next summer, (and Ellicottville's soon to follow) we've decided to use the theme - 'Scrolling Through the Past'. We'd like to have the entire elementary school involved in learning about the history of our local areas. The Fourth Grade will kick off the year with a presentation for September's Eagle Time on the 28<sup>th</sup>.

Both the Great Valley Historical Society and Ellicottville Historical Society are excited about getting all of us involved. They will be willing to meet and present to all age groups and help us out with our tours. We will be putting together a list of 'mini' field trips for classes to take in the fall and throughout the school year. We have a lot of good ideas.

Ideas for field trips so far: Ellicottville Historical Building, The Frame House in Ellicottville, St. John's Church (story of their bell), The Great Valley B&B/Tea Room - former Stage Coach inn/tavern, Fitzpatrick and Weller, cemetery tours/talks, and more to come.

Possible themes - Historical buildings/homes, famous people/families, history of logging/lumber industry, history of Holiday Valley/skiing, stories of the past, forms of transportation/travel, trains/the railroads history in this area, etc.

Ideas for art - learning about the clothes of different time periods, making bonnets/hats, cemetery rubbings

Ideas for music - learn about the music of different decades/time periods

Ideas for gym - dances of different time periods - square dancing, the roaring 20's (The Charleston), Sock Hop - The Twist, and of course disco! Mr. Mendell is going to get his dancing shoes on!

Sometime in November - Cynthia DeFelice will be back to talk about her books and writing historical fiction novels and picture books.

Thanks go out to the Reading Celebration Committee with special thanks to Mrs. Sandy Tomblin who is leading this exciting project!
4. **Parent Handbook for ECS Elementary**

A copy of the 2017-2018 ECS Elementary Parent Handbook was provided. A copy was sent home Friday with students for parents to use as a reference. There is helpful information for newer families as well as important reminders for all.
5. **Special Ed Directors Meeting**

Attended Special Ed Directors Meeting on Friday, September 8, 2017 at CA BOCES. They really stressed the Transition Age and making sure that students and parents are aware of the different pathways to graduation.

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 3**

**Sht. No. 1868  
September 19, 2017**

**MS/HS Principal (Erich Ploetz)**

**1. Master Scheduling Balancing**

Many thanks to our teachers, aides and counselors for continuing to put the finishing touches on the master schedule by balancing out study halls and finding the best rooms for classes. New students are enrolled and with schedules, and the building is settling into routines.

**2. Open House**

Open House was well attended on Thursday, September 14. I was able to reconnect with familiar faces and introduce myself to many new families. Thank you to our custodial staff for adjusting their hours to assist with this program, the Sports Boosters for providing a convenient dinner option, our teachers for attending and staying late with some families, and for our students and parents for taking the opportunity to be here. The event seemed nicely timed with the opening of school.

**3. Homecoming Planning**

We will enjoy themed days the week of September 18, ending with Maroon & White Day on Friday, September 22. The main day activity for the week will be the pep assembly Friday afternoon, where Franklinville Cheerleaders and any interested West Valley students will join us in the gymnasium. The fun will continue with face painting and snacks at the school prior to the game, and the Homecoming Titan Football game against Salamanca kicking-off at 7 PM. The Homecoming Dance is 8 PM – 11 PM Saturday, 9/23. Attendees at the dance will include any 9-12 ECS students and guests, any interested 9-12 West Valley student or guest, and any Franklinville player, cheerleader, or guest.

**4. Global Studies Exam Status**

NYSED released the Regents exam schedules for January and June 2018. A brief overview of a change that is occurring in this core testing area was reviewed.

**5. Distinguished Speaker Series**

I will be working with a small committee of teachers to discuss speakers, assemblies and potential evening opportunities for families to hear from scholarly and engaging individuals. Please contact me if you have ideas on this topic or if you might have a suggestion on this topic.

**6. Fundraisers**

As student council organizes for the year, a complete fundraiser calendar is under construction. As of 9/15/17, the annual student council fruit sale will still take place, just a bit delayed to adjust for pricing changes due to recent storms.

**Consent Items:**

Moved by Klein, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 5, 2017
- b. Acknowledgement of September 6, 2017 Claims Auditor Report

**Yes – 6  
No – 0  
Carried**

**Committee Reports:**

**Athletic:** reviewed in Superintendent's report.

**Transportation:** Superintendent Miller stated that the transportation committee met prior to the board meeting this evening. The following were in attendance: Superintendent Miller, Dave Pelton, Len Zlockie, Carl Calarco and Aimee Kilby. The committee discussed the rate of pay for substitute bus drivers. Superintendent Miller stated that Dave Pelton asked to increase the rate to help keep the current substitute drivers that we have. He does not want to lose them to neighboring districts that may pay more money. He stated that ECS is in the middle of the substitute bus driver wage scale. He added that he would be coming to a future board meeting with the request to increase the rate of substitute bus driver pay. The committee also discussed the possibility of delaying the lease on the 2 little busses one year. That way the district would not need to renew the lease on two small and two large busses in the same year. Aimee Kilby is going to put together a spreadsheet regarding the bus leases and which years they will need to be renewed.

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 4**

**Sht. No. 1868  
September 19, 2017**

**Discussion Items:**

**Washington, D.C. Trip:** A draft itinerary was provided for the 8<sup>th</sup> grade trip to Washington, D.C. in June 2018. Class Advisors Deb McGowan and Jackie James would like permission to proceed with plans to canvas the students to see how many are interested in the trip and nail down the exact dates of the trip. Superintendent Miller stated that State Test grading comes into play because the social studies exams are graded during the usual trip period and two of the chaperones (Jackie James and Chris Keenan) are social studies teachers. The Board gave their permission for the advisors to proceed with planning the 8<sup>th</sup> Grade Trip to Washington, D.C. in June 2018.

**NYSSBA Convention:** Superintendent Miller will meet with board members to set up times to leave, etc. The school van has been reserved and reservations have been made for several complimentary receptions and dinners.

NYSSBA is offering a budget development workshop in Olean in November, on a Saturday, that both Superintendent Miller and Mrs. Kilby will be attending.

ACASB: The school car has been reserved for the September 28, 2017 meeting in Cuba.

**Board Retreat:** Superintendent Miller stated that he contacted two private companies and they each charge around \$3,500, once mileage, housing and meals are included. He stated that he would like to ask Lynda Quick, CA BOCES District Superintendent to facilitate the retreat. There is no cost to have Ms. Quick facilitate. He suggested having her at the retreat for the first half to review roles and goals of the board and administration. He stated that the second half of the retreat would be the administrators and board members. The tentative date for the retreat will be Tuesday, October 24, 2017 at 5:00 pm. Niki Klein will check on the availability of Holiday Valley.

**Old Business:**

None

**New Business:**

Moved by Spell, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Cooperative Electric Bid (Energy Enterprise) for the period of November 1, 2017 through October 31, 2018. The successful bidder is: Energy Coop of America at the indexed adder rate of \$0.00918 per kwh used. The actual amount that will be charged for the commodity will be the index based adder, plus the current market prices as established by the NYISO/LBMP Day Ahead Market Price.

**Yes – 6  
No – 0  
Carried**

Moved by Klein, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the old IWATSU phone system being declared obsolete. The Board gives permission for the system to be sold on Auctions International.

**Yes – 6  
No – 0  
Carried**

**Personnel:**

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, accept a letter from Joe Schultz resigning from the position of substitute cleaner effective retroactive to September 11, 2017.

**Yes – 6  
No – 0  
Carried**

Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of John Pfeffer to the position of OM Coordinator for the 2017-2018 school year at a salary of \$1,000 (as agreed upon in the MOA between the District and ETA dated January 25, 2017).

**Yes – 6  
No – 0  
Carried**

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 5**

**Sht. No. 1868  
September 19, 2017**

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club Advisors for the 2017-2018 school year: Diana Olson, Caitlin Keller, Katie Taylor, Katie Auge, James Przybyla, Sandra Tomblin, Katie Moore, and Shannon Palmatier.

**Yes – 6  
No – 0  
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club Substitute Advisors for the 2017-2018 school year: Scott Wilson, Kim Woodarek, Nick Smith, Colleen Bower, Leah Klahn, Tammy Peters, Danielle Norton, Mindy Stormer, Therese Pierce, Kelly McMahon and Marie Davis.

**Yes – 6  
No – 0  
Carried**

**Policies & Regulations:**

First reading of policy: **Combining of Sports on an Individual Basis-** Superintendent Miller stated that he would like the Board to review the policy and let him know of any suggestions they may have. He stated that he would like to work into the policy wording pertaining to: preference be given to districts that ECS has a history with. An updated version of the policy and a second reading will be held at the October 3, 2017 meeting.

**Executive Session**

Moved by Zlockie, seconded by Spell to enter into executive session at 8:36 pm to discuss four personnel items and one contractual item.

**Yes – 6  
No – 0  
Carried**

Moved by Klein, seconded by Spell to come out of executive session and return to the regular meeting at 9:42 pm.

**Yes – 6  
No – 0  
Carried**

**Adjournment of Meeting:**

Moved by Murphy, seconded by Calarco to adjourn the regular meeting of September 19, 2017 at 9:43 pm.

---

District Clerk

---

Deputy District Clerk